

# Information for Participants

## 1. Registration

### ◇ Registration desk

Location : Gymnasium No. 2

Open Hours : 8:30 - 17:00 [8:30 - 14:00 on Sep. 17(Mon.)]

### ◆ Advance registration

For participants who have completed advance registration with full payment of the registration fee by the deadline, there is no need to stop by the registration desk. A name badge, a receipt and a program booklet have already been sent to these participants.

\*Participants from overseas: Receive a name badge and a program booklet at the registration desk.

\*Please wear your name badge throughout the meeting. Without it, you cannot enter the meeting site. (Name badge holders will be provided at a place near the registration desk and near the building entrance.)

Note 1) Advance registration is completed only after the payment is done. In case your payment cannot be confirmed by the deadline, your registration is automatically cancelled. In this case, please register on-site at the registration desk.

Note 2) Name badges have not been sent to those who have not paid the BSJ annual membership fee. Please complete the payment at the BSJ desk of the meeting site.

Note 3) If you have already paid both registration and BSJ annual membership fees but not received a name badge, please visit the registration desk.

Note 4) For non-members who are invited to talk at a symposium, the membership is not required and your registration fee is waived.

### ◆ On-site registration

Those who have not completed advance registration are required to register on-site at the registration desk. Only cash payment is acceptable.

### ◇ On-site registration fees

	BSJ Member				Non-Member		
	Regular	Senior	Student	Undergraduate student	Regular	Student	Undergraduate student
Registration fee	JPY9,000	JPY5,000	JPY5,000	FREE	JPY12,000	JPY6,000	FREE
Banquet fee	JPY8,000	JPY5,000	JPY5,000	JPY3,000	JPY8,000	JPY5,000	JPY3,000

- For undergraduate students, the registration fee is waived. You are required to present your student ID at the registration desk to receive a name badge and a program booklet.
- The “Early Career Award in Biophysics” Candidate presenters, the Biophysics and Physico-biology Outstanding Paper Award presenter and the representative of Biophysics and Phys-

icobiology Editors' Choice awardee are invited for free to the banquet. If you have already paid the banquet fee, you can get a full refund at the registration desk.

◇ Name badge

Please be sure to wear your name badge throughout the meeting. Entry without the badge is NOT acceptable. Remember to bring your name badge that was sent in advance.

◇ Receipt

A receipt is attached to the name badge. If you need another receipt form, it will be issued in exchange for the one attached to your name badge.

◇ Program booklet / Abstract online system **【Release date: Aug. 17 (Fri.)】**

A program booklet (a part of front matters, and program) will be sent in advance to BSJ members and non-members with advance registration. The abstracts will be released only on the online system. No printed abstract booklet will be issued. On the online system, you can browse, search and download abstracts.

Program booklets can be purchased at the meeting site: JPY3,500/booklet.

Abstract online system : <a href="http://www.biophys.jp/dl/pro/56th_proceedings.pdf">http://www.biophys.jp/dl/pro/56th_proceedings.pdf</a>
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The program (presentation title, presenter's name and affiliation) and the online abstracts will be released on the BSJ56 web site. A half year later after the meeting, the abstracts will be posted on the J-Stage web site which is linked from the BSJ web site.

BSJ web site: <http://www.biophys.jp/ann/ann02.html>

J-Stage web site: <http://www.jstage.jst.go.jp/browse/biophys/-char/ja>

◇ Program search system (Web version) **【Release date: Aug. 9 (Thu.)】**

Program search system will be released on the BSJ56 web site.

◇ BSJ membership (payment of the annual membership fee, and admission procedures)

For those who have not yet paid their annual membership fee, you can pay at the BSJ desk. For non-members, you are welcome to sign up at the BSJ desk to become a new member. For non-members who are invited to talk at a symposium or belong to institutions outside of Japan, the BSJ membership is not required.

## 2. Services & Facilities

### ◇ Cloakroom

Location : Gymnasium No. 2

Open Hours : 8:30 - 18:45 [8:30 - 15:00 on Sep. 17(Mon.)]

\*Valuables or computers cannot be checked into the cloak since the society/meeting does not hold any responsibility for loss or damage of your items.

\*Please pick your items up when you leave the meeting venue.

### ◇ Lunch

Free lunch:

Free lunch will be provided at luncheon seminars (day 1-3), Career Support Meeting (day 1), Gender Equality & Young Researchers Support Symposium (day 3), and KAKENHI Guide Meeting (day 3). Lunch tickets will be distributed in the morning of day 1-3. Please refer to luncheon seminar page.

### ◆ Cafeteria

A Cafeteria is available as follows:

[Peach Cafeteria]

Location: South Facility for Student Welfare (Peach Union)

Open hours: 11:00 - 14:00

[Muscut Cafeteria]

Location: North Facility for Student Welfare (Muscut Union)

Open hours: 11:00 - 14:00

### ◇ Paging service

No paging service is available to call an individual except for an emergency.

### ◇ Parking

Parking lot is not available for participants.

### ◇ Lounge

Please refer to the locations on the floor map page.

### ◇ Internet

Enduroam as Wi-Fi is available at the meeting site. You can access internet with your ID of eduroam. If you don't have an eduroam ID, please receive it at the registration desk.

\*Wi-Fi can be unstable in some spots.

\*Free Wi-Fi is available at the lounge.

\*Please refrain from using internet during lectures.

## 3. Programs & Events

\*Several programs and events (committee meetings, general assembly meeting and its associated

symposium, and lecture for public) are omitted here.

◇ “Early Career Award in Biophysics” Candidate presentations

Date & Time: Sep. 15 (Sat.) 9:00 - 11:30

Place: Room B (A21, General Education, Bldg. A, 2F)

◇ Student Presentation Award

This award will be selected from among oral presentations on Sep. 15 (Sat.) 13:30.

◇ Lecture by Biophysics and Physicobiology Outstanding Paper Awardees

Date & Time: Sep. 15 (Sat.) 12:50 - 13:20

Place: Room B (A21, General Education, Bldg. A, 2F)

◇ Banquet

Date & Time: Sep. 16 (Sun.) 19:15 - 21:15

Place: Okayama Royal Hotel

(a 15-minute walk from Okayama University)

Address: 2-4 Ezu-cho, Kita-ku, Okayama-city / Tel: 086-255-1111

\*On-site registration is available at the registration desk or the banquet reception desk.

\*There is no shuttle bus service and we'll head to the venue on foot (Those who need any assistance, please do not hesitate to consult with staff at the general information).

◇ Luncheon seminar

Lunch tickets will be distributed at the luncheon seminar desk as shown below.

◆ Distribution of lunch tickets

Luncheon seminar desk

Hours: Sep. 15 - 17 8:30 - 10:30

\*The desk will be closed when all the tickets are distributed.

Location: Exhibition room (Hall, University Union, 1F)

\*Only tickets for the seminars on the day are provided on a first-come-first-served basis.

\*Lunches are provided by courtesy of companies and groups co-sponsoring luncheon seminars.

◆ Attention

Please note that the lunch tickets will become invalid when you do not come before the starting time of the seminars and that the resulting remaining lunches will be provided to those who are attending the seminars without lunch tickets.

◆ Request

We kindly ask you to attend till the last. Also, please enter your affiliation and name in the questionnaire provided at the luncheon seminar as possible as you can.

◇ Exhibition

Instruments, reagents, software, books, etc. are displayed at the exhibition hall (University Union 1F).

## 4. Prohibited Items

◇ Photography & recording

Photography and recording with camera, video, mobile phone and any device is NOT allowed at the meeting site. Please note that some recording may be performed after obtaining the board meeting's approval.

◇ Smoking, drinking & eating

Smoking is NOT allowed at the meeting site. No smoking areas in the Campus. Drinking and eating is NOT allowed inside lecture rooms except for luncheon seminars and other seminars/meetings in which meals are served.

◇ Mobile phone use

Talking on a mobile phone in the lecture/presentation rooms is NOT allowed. Please set your mobile phone on the silent mode or off, and make sure it will not make noises during lectures/presentations.

## 5. Contact

◇ During the meeting

Secretariat (Tel: 080-4137-9158 \*phone number reachable during the meeting)

◇ Before or after the meeting

◆ The organizing committee of the BSJ56

bp\_nenkai56@okayama-u.ac.jp

◆ Registration and abstract submission support desk

Nakanishi Printing Company

Ogawa-higashiiru, Shimodachiuri-dori, Kamigyo-ku, Kyoto 602-8048

bsj2018sys-sprt@e-naf.jp

◆ Support team, exhibition and advertisement secretariat

A & E planning Co., Ltd.

Shin-Osaka Grand Bldg. 6F, 2-14-14, Miyahara, Yodogawa-ku, Osaka 532-0003

Tel: 06-6350-7163 / Fax: 06-6350-7164

Support team: jbp2018@aeplan.co.jp

Exhibition and Advertisement secretariat: e\_jbp56@aeplan.co.jp